# Central University of Punjab, Bathinda पंजाब केन्द्रीय विश्वविद्यालय, बठिंडा <br> <br> Department of Mathematics and Statistics 

 <br> <br> Department of Mathematics and Statistics}

## Ref No. Culdusidroholo 1

Academic and Administrative Committee (AAC) meeting of the Department of Mathematics and Statistics held online on Tuesday, October 06, 2020 at 4:00 PM.
Following members were present:

1. Prof. Gauree Shanker (Chairperson)
2. Dr. Sachin Kumar, Assistant Professor
3. Dr. Anoop Kumar, Assistant Professor \& Convener
4. Dr. Ashok Kumar Pathak, Assistant Professor
5. Dr. Harmanpreet Singh Kapoor, Assistant Professor In the meeting following issues were raised and discussed:

## Item No. 1 CONDUCTING THE MID SEMESTER TEST (MST) OF M. Sc. III-SEMESTER STUDENTS

As per the office order CUPB/Acad. $/ 418$ dated $29^{\text {th }}$ September-2020, the Mid Semester Test (MST) of the III-Semester students of M.Sc. Mathematics/Statistics will be held during $28^{\text {th }}$ October to $12^{\text {th }}$ November-2020 at the department level. So, it was discussed and decided that the question papers should be prepared well in time for MST and at least one surprise test should be have been conducted for all courses by each faculty member.
Item No. 2

## REIMBURSEMENT OF CARTRIDGE BILL FROM THE DEPARTMENTS ALLOCATED BUDGET

The cartridge of the printers of five faculty members and the department printer/Xerox machine are not properly working as their ink is degrading, so the members discussed and recommended that the faculty members should purchase the four cartridge of Brother, one cartridge of HP, one cartridge Ricoh for DEO and one cartridge of Canon for HOD office and same will be reimbursed from the department's allocated budget.

## Item No. 3

## GRAPHIC TABLET FOR THE ONLINE EFFECTIVE TEACHING

Member discussed and suggested that for more effective online teaching in Mathematics and Statistics, the graphic tablet is a best online teaching tool. So members suggested purchasing of five graphic tablets for all the faculty members of the department from the department's allocated budget.

## Meeting ended with vote of thanks to chair.



Submitted to:

1. Dean Academic Affairs: For information Copy to:

- HoD, Math \& stat.
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Dr. Ashok Kumar Pathak (Member)


Dr. Harmanpreet Singh Kapoor (Member)

Prof. GaureeShanker
(Chairman AAC)
Head
Department of Mathematics and Statistics


