Action Taken Report of the 25th Meeting of IQAC

Agenda Item		Action Taken
Agenda 25/2024/1:	**Confirmation of minutes of previous meetings** The minutes of the 24th meeting of IQAC held on December 15, 2023 was circulated amongst the members through e-mail. No comments/suggestions/ observations were received. The minutes were submitted for confirmation. **RESOLVED** The committee unanimously agreed to confirm the minutes of the 24th meeting of IQAC held on 15 December, 2023.	**NOTED**
Agenda 25/2024/2:	**Action Taken Report of previous meetings** The action taken report of 24th meeting of IQAC held on 15 December 2023 is attached as ***Annexure 2*** and same is placed before the committee for approval. **RESOLVED** The members of the committee noted & confirm the Action Taken Report of the 24th meeting of IQAC and expressed satisfaction on timely actions thereon.	**NOTED**
Items for Information		
Agenda 25/2024/3:	**Progress Report of IQAC** The following activities performed by IQAC after the 24th IQAC meeting are were presented before the members: **Training and Lectures** 1. A *Training Sessions on Cardiopulmonary Resuscitation (CPR)* was organized on 19th December 2023. A team from AIIMS Bathinda gave training to the students, employees and faculty of the University. 2. IQAC organized a Foundation Day Lecture by Dr. Vinay Sahasrabuddhe, Former President, Indian Council of Cultural Relations, New Delhi on 29th February 2024. 3. *National Dress Day* was celebrated on March 6, 2024 under the theme of "Ek Bharat, Shreshta Bharat," celebrating the vision of Viksit Bharat 2047. Various activities were performed on stage to celebrate the diversity of cultures from different states and provinces in the country. *4.* An invited lecture was organized by IQAC on 19th April 2024 by Prof. H.C.S. Rathore, Chairperson, NRC-National Council for Teacher Education (NCTE) on *"Quality Assurance in*	

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	Research". 5. An invited lecture by Prof. S. A. Kori, Vice Chancellor, Central University of Andhra Pradesh was organized on 31st May 2024 on the topic *"The Idea of Viksit Bharat: Educational Landscape at 2047".* **RESOLVED** The members appreciated the efforts of IQAC. It was suggested to conduct more training cum health camps in collaboration with AIIMS, Bathinda. **Activities** 1. External Curriculum/Academic and Research Audit of 31 departments was scheduled from April 9 – 22, 2024, in which experts from various disciplines were invited for the audit. Schedule of the same is attached as ***Annexure-3.*** 2. The University participated in ranking of NIRF-2024. IQAC submitted the data for Law, Pharmacy and Overall Categories. The last date of submitting the NIRF data was 31st January 2024. Reports are attached as ***Annexures 4-6.*** 3. Data compiled and submitted to India Today – Marketing and Development Research Associates (MDRA). 4. Data compilation was done for UTSAH (Undertaking Transformative Strategies and Actions in Higher Education) portal which is a mandatory portal of UGC to review the implementation of NEP-2020. It has following sections where the data has to be submitted: a. Multidisciplinary and Holistic Education b. Digital Empowerment and Online Education c. Skill Development and Employability d. Research, Innovation and Entrepreneurship e. Capacity Building of Teachers for Quality Education f. Governance and Autonomy g. Accreditation and Excellence h. Equitable and Inclusive Education i. Promotion of Indian Languages and Indian Knowledge System j. Internationalization of Education A Committee was constituted (**Annexure-7**) to review and submit the data on time. Mr. Rajinder Kalra (DR Academics) is the Nodal Officer for receiving and entering the data on the portal	**The university has performed well in NIRF and India Today Ranking.** **Data is being submitted time to time on UTSAH portal**

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	RESOLVED The committee applauded the activities conducted by IQAC and agreed upon that timely submission of the data to various ranking and accreditation portals which will further enhance the visibility and perception of the university. It was also suggested to keep the data records at various sections for the quick compilation and timely submission. Considering the academic and research profile the University, it should apply for the few international accreditation such as QS and QAA. **Other activities of IQAC to improve the quality in the university** 1. To enhance University visibility and perception: University Kulgeet is customized where Kulgeet lyrics (Prof Rajinder Kumar) and video (Dr. Mahesh Meena) has been added to the original music (Dr. Rishpal Singh) compilation, same has been uploaded on the university website. http://www.cup.edu.in/university_anthem.php 2. Feedback of faculty was taken from students of 3rd Semester of Batch 2022 and 1st Semester of Batch 2023 and the same was shared with the faculty members for necessary action. Exit Survey was taken from the passing out students of the University. 3. Staff Satisfaction survey was taken from the faculty and non-teaching staff of the University. 4. As per the requirement of UGC for the establishment of **Equal Opportunity Cell (EOC)** in the University, an Equal Opportunity Cell has been constituted. 5. The name of the "Intellectual Property Right Cell (IPR Cell)" has been changed to "**Intellectual Property Management & Commercialization Cell (PMCC)".** 6. Competitive Examination Cell is re-constituted as **Career** **Counseling and Guidance Cell** with an objective to guide and council the students for various careers. 7. As per the UGC guidelines **Industry Relations Cell** is constituted for collaborations with Industry. The National Educational Policy (NEP) 2020 recommends vibrant University Industry linkage with emphasis on exposure for students to real-life examples and making them globally competent. The Industry Relation Cell is	**Sub-committees constituted for participation in QS ranking** **Noted** **Noted** **Noted** **Cells to ensure the activities. ATR to be submitted to IQAC**

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	expected to create a conducive and impactful industry interface which will result in innovations enabling solutions to Global challenges. 8. Internal Committee for Students with Disabilities was constituted to help and guide the students with disability. 9. A committee has been constituted for development and implementation of **Institutional Development Plan** of the university. 10. To review and coordinate the implementation of NEP-2020, **NEP implementation committee** has been constituted at the university. 11. A committee of the members of IQAC is constituted for the timely submission of data on the various portals. 12. The university has already adopted the Professor of Practice guidelines of UGC. To review the application received for Professor of Practice, a committee has been constituted. 13. SC/ST Cell has been re-constituted where one non-teaching staff has been added. 14. To coordinate the MOOCs related activities with the respective nodal agencies, Prof. Felix Bast has been appointed as MOOCs nodal officer. ***Annexure-8*** **RESOLVED** The members appreciated the activities conducted by IQAC. The committees and Cells constituted must submit the ATR on time. It was suggested to constitute student oriented clubs such sports club, cultural club, eco club etc. The university should participate in Khelo India games and focus on individual games. In addition, in the alumni cell, the international chapter and state-wise chapters may be created to enhance the connectivity of the students with their alma mater. The alumni can actively contribute by delivering lectures, career counselling sessions etc. **Initiatives taken for quality assurance and best practices** 1. IQAC calendar for 2023-24 was prepared and put up for information. ***Annexure-9*** 2. MoUs signed for collaborations: 1) Colorado State University, USA 2) Triparte MoU with CU Andhra Pradesh and JNU, New Delhi 3) SSD Girls College, Bathinda 4) ECSO Global Pvt. Ltd. 5) MoU to be renewed with iTTO, IIT-D	**First draft of the IDP submitted to CA** **MoU have to be active. The collaborative activities must be submitted to R&D Cell and IQAC.** **Noted**

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	3. **Dean's Committee meeting, Meeting with HoDs and Faculty:** Hon'ble Vice-Chancellor chairs the review meeting regarding preparation for NIRF and other accreditation agencies to improve the ranking.	**Noted**
	4. **Faculty Induction Program:** The section heads, Deans and other officials of the university under the chairmanship of Hon'ble Vice-Chancellor meets the newly joined faculty to orient them about the functioning of the university.	**Noted**
	5. **Meeting with teachers/students:** Regular and effective communication is the key to success for any institution. It is good to develop ways of keeping the University community informed of and involved in the various activities. Times to time Hon'ble Vice-Chancellor chairs meeting with faculty and students	**The applications for summer internship are invited by R&D Cell and as per the requirement allotted to the respective faculty.**
	6. Summer Internship Policy revised	
	7. Policy for Tuition Fees Waiver/Freeship and Financial Assistance is being implemented/used for the financial assistance to the needy students.	**Tuition fee waiver for Socially & Economically Challenged students is fully implemented 418 beneficiaries till now.**
	RESOLVED The committee appreciated the activities and initiatives of IQAC to improve the quality in the university and recommended to sustain the same.	
Items for Ratification **Agenda 25/2024/4:**	**Calendar of IQAC for 2024-25** IQAC calendar for 2024-25 have been prepared and put up for approval. ***Annexure-10***	**Noted**
	RESOLVED The calendar of IQAC for 2024-25 was unanimously approved by the committee.	
Agenda 25/2024/5:	**Mentor Mentee list** Mentors have been allotted to the 2023 batch students and the students are allotted regional and academic mentors. ***Annexure-11***	**Mentor to meet the mentees time to time and maintain the record of the same**
	RESOLVED The committee appreciated the efforts made by IQAC. It was suggested that the mentor-mentee interaction should be more systematic and formal. The objectives should be set up	

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broadly and the outcome based reports must be submitted timely.

The mentors must assure that the issues/concerns the students had during the stay in the university were resolved or not.

Agenda 25/2024/6: Institution's Innovation Council (IIC) activities

Institution's Innovation Council (IIC) is an initiative of MoE to promote innovation, start-up and entrepreneurship. Various IIC activities are being performed from time to time which are to be submitted to MoE for innovation grading. ***Annexure-12.***

Noted

RESOLVED

The activities of IIC were noted and appreciated by the members.

Agenda 25/2024/7: Consortium activities

Consortium for Higher Educational Institutes (CHEI) is a joint venture initiated by seven academic institutions at Bathinda which seeks to develop, explain and advance the research contributions to improve higher education and serve the local community. ***Annexure 13***

Significant number of faculty are collaborating with consortium partners for grants, publications and joint student supervision. R&D Cell to maintain the data for the outcome activities of the consortium.

RESOLVED

The members applauded the activities conducted as a part of consortium and expressed satisfaction for the progress made. It was also suggested that advanced skill based training for the students can be arranged at AIIMS, Bathinda. SoPs may be prepared where the regular health check-ups for the university staff can be conducted.

Agenda 25/2024/8: Reports and Analysis

1. Feedback from Students, Parents, Alumni, Stakeholders for curriculum was taken and the same has been shared with the HoDs of the concerned departments for incorporating the suggestions in the curriculum before the BoS.
2. Faculty and Staff Satisfaction Survey ***Annexure 14***
3. Feedback for teachers from students
4. Exit survey ***Annexure 15***
5. Curriculum Audit Reports ***Annexure 16***
6. External research audit report: During the research audit the proposal for recruiting Post-Doctoral Fellows was anticipated, the guidelines and policy for the same is to be prepared ***Annexure 17***

The Policy for recruiting PDF is prepared and approved. The recruitment process has been initiated.

RESOLVED

The committee unanimously agreed to approve the reports of the audits and surveys by IQAC.

It was suggested to have a students' Interaction Cell which should be a single point contact having 2-3 non-teaching staff

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representing all the sections to deal with all the student related issues.

It was also suggested that the feedback should have some open ended questions. Some questions related to job relevance and outcome of the graduate attributes must be there.

Parents meeting should be conducted more often and their feedback should be taken during the meeting.

Agenda 25/2024/9: **Institutional Collaborations and Handholding**

To promote and encourage the inter-disciplinary research among the faculty of the university research groups have been made. Based on the expertise and area of interest of faculty, broad research groups have been created. The groups are Health, Environment and Agriculture, Material Science, Globalization and Development, Indian Knowledge System and Diaspora Studies ***Annexure18.***

The research groups are meeting frequently and submitting major projects to DST-PAIR scheme.

RESOLVED

The members appreciated the initiatives taken to promote institutional collaborations which will secure majors institutional grants and will lead to international collaborations hence enhance the visibility of the university at international platforms.

Agenda 25/2024/10: **Implementation of National Credit Framework (NCrF)**

- The clause for the Multiple entry and exit proposed from academic session 2023 onwards
- One non-credit hour (two contact hours) for Individualized Education Plan/tutorial is added for remedial teaching.
- The course codes for all the PG Diploma and UG programs streamlined. ***Annexure19.***

Noted

RESOLVED

The members noted and approved the initiatives taken to implement NCrF.

Items for Consideration

Agenda 25/2024/11: **Organogram of the University**

A committee was constituted to design an Organogram of the University. The Organogram of the University is put up for approval. ***Annexure-20.***

To be finalized in the 26th meeting

RESOLVED

The Organogram of the University was unanimously approved by the members of the committee.

Agenda 25/2024/12: **National Innovation and Start-up Policy (NISP):**

National Innovation and Start-up Policy 2019 for Students and Faculty is placed for discussion, which is to be adopted by the University. A committee has been constituted for the smooth

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	implementation of the policy ***Annexures 21-22.*** **RESOLVED** Committee unanimously resolved to approve the adoption of the NISP, provided that this does not have any financial implications, and there is no conflict with the University Ordinance, Rules and Regulations.	**Under process to be finalized in next meeting**
Agenda 25/2024/13:	**Suggestions by IQAC** **1.** Examination and Admission manual 2024 be prepared by examination section **2.** The University website to be updated for more visibility Details of Finance and accounts sections, Store and Purchase, Sections under Registrar office and DOSW office not available on the website. **RESOLVED** The committee noted and appreciated the suggestions given by IQAC. It was further resolved that the concerned sections will take care of the tasks given to them. The item no 3 need further discussion and can be resolved by constituting a committee.	**Examination manual received** **More deliberations required with the Web Information Management Committee**

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